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| **HOTEL RESERVATION FORM** |
| **The Summit Hotel Seoul**198 Jangchungdan Road, Jung Gu, Seoul, 04614, Korea <http://www.summithotelseoul.com> |
| ◾**Please fill out this Hotel Reservation Form and submit it to hotel reservation team via E-mail.**◾**Your reservation confirmation will be sent out by E-mail within 48 hours after receiving this form.** ◾**Reservation Contact Phone: +82-2-2285-0540｜Fax: +82-2-2285-0549｜E-mail:** **rsv@summithotelseoul.com** |
| **H-1. GUEST INFORMATION** |
| First Name  | Last Name[ Prof./ Dr. / Mr. / Mrs. / Miss ] |
| Company / Organization / Institution  | Country |
| Phone | Fax | E-mail |
| **H-2. ROOM RESERVATION REQUEST** |
| **Room Type** | **Bedding Type**  | **Number of Room** | **Room Rate** |
| ⬜ Standard Double Room  | 1 Double Bed(2 person occupancy) |  | KRW 88,000/night |
| ⬜ Standard Twin Room  | 2 Single Beds(2 person occupancy) |  | KRW 88,000/night |
| ⬜ Standard Double Room(Included breakfast 1 person) | 1 Double Bed(2 person occupancy) |  | KRW 99,000/night |
| Check-in Date |  | Check-out Date |  |
| Additional Breakfast : KRW 14,300/person ⬜  |
| ◾Above rates are non-commissionable and **inclusive of 10% Tax (V.A.T.)**◾**Check-in and Check-out:** *Check-in time after 2 p.m. and Check-out time before 12 p.m.* |
| **H-3. RESERVATION GUARANTEE method** |
| **Credit Card** | ⬜ Visa ⬜ MasterCard ⬜ Diner‘s ⬜ JCB ⬜ AMEX 4 digit # for AMEX: \_ \_  |
| **Card Number** |  | **Expiry Date (MM/YYYY)** |  |
| **CardHolder’s Name** |  | **Signature** |  |
| **H-4. TERMS AND CONDITIONS** |
| * **Cancellation Policy: No cancellation charge applies prior to 5days prior to arrival. Beyond that time, the first night will be fully charged.**
* **All reservations must be guaranteed with a credit card valid at the date of the start of your stay, unless otherwise specified.**
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